EndNote and Medline Databases
(PubMed and Ovid)

May 2018

EndNote's Search Functions – EndNote has its own database search feature, but academic libraries use authentication methods that may not be compatible with EndNote's search interface and it will not connect to many databases from off-campus locations or networks.

EndNote's database search feature is designed for broad, basic searches and is not intended to replace a databases' search interface that offers search options that can narrow searches to fewer, more relevant articles. Rowan University Libraries don’t recommend searching and retrieving references using EndNote's search functions. Contact your campus library for assistance searching databases.

Which Browser to Use - The major Internet browsers (Internet Explorer, Chrome, and Firefox) work differently when exporting references to EndNote. You may be prompted to open or save references and/or select EndNote from a list of programs depending on the browser. You also may be prompted to choose between sending the references to EndNote or EndNote Online. Mac Users: Apple's Safari browser is NOT designed to work with EndNote. Use another browser, such as Chrome, Firefox, IE, etc. when working with EndNote

Importing References from PubMed - Check the checkbox located next to each reference that you want to send to EndNote. Not checking any reference’s box you will result in sending all search results to EndNote.

On the right hand side of the screen, click Send to or the down arrow next to it.
Under Choose Destination, click the button next to Citation manager. Click Create File.

The major Internet browsers (Internet Explorer, Chrome, and Firefox) work differently when exporting to EndNote. **Note that Apple's Safari browser is not compatible with EndNote.**

Depending on the browser used you may be prompted to select EndNote from a list of available programs on the computer. You may need to first click the browser's downloads bar or button, or be prompted to choose between sending the references to EndNote or EndNote Web, select EndNote if prompted.

If you have an EndNote library open the selected references will be imported into the temporary “Imported References” group. If an EndNote library is not open a Standard Windows dialogue box will come up asking you to select the EndNote library you want to import the references in to. Select the Appropriate Library and click Open. The selected references will be imported into the EndNote library.

All References is the master group where ALL references are stored. References can only be deleted from a library from within this group. A temporary Imported References Group is created whenever references are imported. The references in the temporary group are replaced every time new references are imported, but are not deleted.
Importing references from OvidSP Databases (MEDLINE) – Check the checkbox located next to each reference to select it for saving, printing, email, or export. Once you have all the references from your OvidSP search selected click the Export button located above the 1st reference.

A pop-up window will appear asking you where you want to export the references to. Select EndNote from the drop down menu.

Select the appropriate fields to export, or use the default setting. Click Export Citation(s) when you are ready to export the references to Endnote.

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